

## *Rental Application*

Today's Date \_\_\_\_\_ Proposed Move in Date \_\_\_\_\_ Unit Number \_\_\_\_\_

Unit Address \_\_\_\_\_ Number of Bedrooms \_\_\_\_\_ Rent \$ \_\_\_\_\_

How did you find out about this apartment? \_\_\_\_\_

1. ALL people who will be residing in the apartment must fill out the complete applicant section on subsequent pages
2. All children residing in the apartment (17 and under) must be listed on page 5 of this application and have a copy of their birth certificate accompany this application.
3. There is a **\$25** fee per applicant and cosigners that must be paid via **money order or cashier's check** made out to Mesce Associates, INC.
4. If/when the application is approved, **\$275 processing fee** is due prior to a move in date being set paid via **money order or cashier's check** made out to Mesce Associates, INC.

### Main Applicant

Name \_\_\_\_\_ DOB \_\_\_\_\_ Social Security # \_\_\_\_\_

Cell# \_\_\_\_\_ Work# \_\_\_\_\_ Email \_\_\_\_\_

CURRENT address \_\_\_\_\_ City, State \_\_\_\_\_ Zip \_\_\_\_\_

Current Landlord Phone \_\_\_\_\_ Current Landlord E-Mail \_\_\_\_\_ Monthly Rent \_\_\_\_\_

How long have you lived at the current address \_\_\_\_\_

Current Employer \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Weekly Salary \$ \_\_\_\_\_ Duration of Employment? \_\_\_\_\_

Previous Employer \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Weekly Salary \$ \_\_\_\_\_ Duration of Employment? \_\_\_\_\_

Have you ever been convicted of a crime? Yes / NO

If yes, what was the crime? \_\_\_\_\_

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### **Applicant 2**

Name \_\_\_\_\_ DOB \_\_\_\_\_ Social Security # \_\_\_\_\_

Cell# \_\_\_\_\_ Work# \_\_\_\_\_ Email \_\_\_\_\_

CURRENT address \_\_\_\_\_ City, State \_\_\_\_\_ Zip \_\_\_\_\_

Current Landlord Phone \_\_\_\_\_ Current Landlord E-Mail \_\_\_\_\_ Monthly Rent \_\_\_\_\_

How long have you lived at the current address \_\_\_\_\_

Current Employer \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Weekly Salary \$ \_\_\_\_\_ Duration of Employment? \_\_\_\_\_

Previous Employer \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Weekly Salary \$ \_\_\_\_\_ Duration of Employment? \_\_\_\_\_

Have you ever been convicted of a crime? Yes / NO

If yes, what was the crime? \_\_\_\_\_

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### **Co-Signer #1**

Name \_\_\_\_\_ DOB \_\_\_\_\_ Social Security # \_\_\_\_\_

Cell# \_\_\_\_\_ Work# \_\_\_\_\_ Email \_\_\_\_\_

CURRENT address \_\_\_\_\_ City, State \_\_\_\_\_ Zip \_\_\_\_\_

Current Landlord Phone \_\_\_\_\_ Current Landlord E-Mail \_\_\_\_\_ Monthly Rent \_\_\_\_\_

How long have you lived at the current address \_\_\_\_\_

Current Employer \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Weekly Salary \$ \_\_\_\_\_ Duration of Employment? \_\_\_\_\_

Previous Employer \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Weekly Salary \$ \_\_\_\_\_ Duration of Employment? \_\_\_\_\_

Have you ever been convicted of a crime? Yes / NO

If yes, what was the crime? \_\_\_\_\_

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### Co-Signer #2

Name \_\_\_\_\_ DOB \_\_\_\_\_ Social Security # \_\_\_\_\_

Cell# \_\_\_\_\_ Work# \_\_\_\_\_ Email \_\_\_\_\_

CURRENT address \_\_\_\_\_ City, State \_\_\_\_\_ Zip \_\_\_\_\_

Current Landlord Phone \_\_\_\_\_ Current Landlord E-Mail \_\_\_\_\_ Monthly Rent \_\_\_\_\_

How long have you lived at the current address \_\_\_\_\_

Current Employer \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Weekly Salary \$ \_\_\_\_\_ Duration of Employment? \_\_\_\_\_

Previous Employer \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Weekly Salary \$ \_\_\_\_\_ Duration of Employment? \_\_\_\_\_

Have you ever been convicted of a crime? Yes / NO

If yes, what was the crime? \_\_\_\_\_

How many occupants will be residing in the apartment? \_\_\_\_\_

-Will anyone age 17 and under, be residing in the apartment? (Circle one): **YES** or **NO**  
If Yes List them here.

Any child listed below must have their birth certificate included with the application

Name \_\_\_\_\_ DOB \_\_\_\_\_ Social Security # \_\_\_\_\_

Name \_\_\_\_\_ DOB \_\_\_\_\_ Social Security # \_\_\_\_\_

Name \_\_\_\_\_ DOB \_\_\_\_\_ Social Security # \_\_\_\_\_

-Will any animals or pets be residing in the apartment? (Circle one): **YES** or **NO**  
If yes, how many \_\_\_\_\_ What type of animal or pet? \_\_\_\_\_

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If you answered 'yes' to the above question be advised, that you are subject to a monthly pet fee of \$75 per month. Not declaring the pet(s) that will be residing with you in the apartment puts you in violation of your lease and subject to eviction.

\_\_\_\_\_by initialing here you understand the above terms and conditions

**The application fee and processing fee are NON-REFUNDABLE!**

***ALL applicants require a co-signer and in some cases, two co-signers may be required.***

**Upon approval of this application the applicant(s) acknowledges that they will sign a 2 year lease agreement. The applicant understands that the lease is a legally binding agreement and may not be broken inside the two year term.**

### **Items that must be included with this application:**

- A. Federal Tax Return form 1040 or W2 for ALL applicants and cosigners
- B. Copy of Government Issued ID for ALL applicants and cosigners
- C. Copy of 4 most recent pay stubs for ALL applicants and cosigners
- D. Copy of birth certificate for anyone residing in the apartment 17 years old and under

All applicants and Co-Signers signing below are authorizing the running of an Experian credit report to verify the applicants credit worthiness and other inquiries to verify the information contained in this application. This application is subject to approval and acceptance by the landlord or landlords authorized agent. This document is NOT a lease. No tenancy shall exist until a lease agreement is fully executed between both parties. No possession of premises will be granted until applicable fees, security deposit, first month's rent, and all requested documentation is received. If a lease is to be created this application will become part of that lease.

**If the application and all of its requested documents are not received within 30 days of the initial application date it will be considered NULL and VOID. Please only submit completed applications.**

**Filling out this application DOES NOT constitute approval**

Main Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant #2 Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant #3 Signature \_\_\_\_\_ Date \_\_\_\_\_

Co-Signer Signature \_\_\_\_\_ Date \_\_\_\_\_

Co-Signer #2 Signature \_\_\_\_\_ Date \_\_\_\_\_